



1. **Timetable of Meetings for 2019-20** (Pages 1 - 2)

BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

Delegated Power Specify the particular delegated power being exercised by reference to the Delegation Scheme or Cabinet minute and date. Scheme of Delegation 1.3.1 – Timetable of Meetings 2019/20
Decision Taken Specify precise details of the decision taken Agreeing the timetable for the new Municipal year
Reasons for the Decision Specify all reasons for taking the decision Setting the meeting timetable for the year to permit rooms to be booked and dates in diaries.
Options considered The timetable is prepared along the lines of that agreed in previous years following the scrutiny review. The Leader, Chief Executive and Deputy Chief Executive have also been consulted.
Any declarations of interest and details of any dispensations granted in respect of interests. None
List of Background papers Previous timetables
Authorisation Post Held D Gates, Executive Director Signature  Date November 2018
Consultation with members/officers If the decision is taken following consultation with the members/officers, please give details: Cllr Long  Signed by Member as consulted: Date November 2018

